

**Juneau Campus Safety Committee Meeting
June 28, 2019
Minutes**

Members present: Anita Parish, Chase Parkey, Jon Lasinski, Craig Cottrell, Margie Thompson, Dan Garcia, Nathan Bodensadt, Adam Zenger

Recent Incident Reports

One employee tripped at work and injured her right ankle. She has a walking cast.

Trespass Update

Three persons were trespassed from UAS due to civil protective orders being issued against them by UAS students. The civil protective order, signed by a judge, does not allow the subject to be present on UAS campus. The three trespass notices issued by UAS are to be used just in case we have to take action and remove them from campus.

Risk Management Staffing Update

Tim Edwards has started work at UAA as their Environmental Health and Safety Director. This leaves the Chief Risk Officer job vacant.

Risk Management

Successful Scholars planning meeting for event taking place at Methodist Camp August 19-22. Dan Garcia participated and identified the following risk management issues: protection of minors, liability waivers, transportation to and from event location, use of volunteers, safety talk to include bear safety, code of conduct. It was very helpful to be involved in the planning of this event early in the process.

Emergency Management

Access Policy – This policy is about ready to finalize. Craig Cottrell went over the draft for the committee.

Job Termination Workflow Process – The committee commented on this draft that addresses things to check when an employee terminates employment.

Visitor Code of Conduct – A draft of this Visitor Code of Conduct is being reviewed prior to finalization. Similar to the student and library code of conduct, this code will be referenced when correcting the behavior of the public on campus.

Exercise

The Juneau International Airport is holding a full scale exercise on July 20, 2019. In prior exercises UAS has contributed volunteers to act as victims. Victims need to show up at 0800 to get muolaged for treatment and transport to the hospital.

Fire Extinguisher and First Aid/CPR/AED Training

The new First Year Experience staff, Sean McCarthy, is interested in receiving training to be able to teach First Aid/CPR/AED. Currently there are two faculty that step up to teach this: CeCe Brenner and Niel Nickerson.

Adam Zenger is available to teach fire extinguisher use classes.

Asbestos

Prior UAS asbestos surveys are being aggregated so that those areas that have asbestos containing materials can be identified, mapped and placed into the work order system to inform maintenance so that precautions can be taken when working in the area. Building occupants will need hazard communication training for asbestos awareness.